

Frequently Asked Questions: For On-Line Registration Process

(Help Desk No :- 1800 4192929 – follow IVRS menu, choose option 7 in main menu and option 2 in the sub menu;

Email :- incet-dcmpr@navy.gov.in)

1. What should I do if there is lot of delay in accessing the Web Page?

Assessing the web page depends upon various factors like Internet Speed, a large no of candidates applying at the same time etc. Therefore if you are not able to get the web page for registration immediately, please retry after sometime or during off-peak hours.

2. How do I know that my application is registered?

PROVISIONAL REGISTRATION NO and Password are forwarded through SMS/email on candidates registered mobile no and email id. Message is also displayed on “Basic” page no 2 of online application. Please note down the same carefully and preserve it. If you do not preserve it, you will not be able to Re-Print the Application and download the Call Letter.

3. I did not receive the email intimation for registration of my application?

Delivery of registration detail purely depends upon the correctness of E-Mail ID provided by the candidate, Policy of your E - Mail Service Provider to accept and Divert such emails under Bulk or Spam Mails or bounce back such mails without accepting it. In case of Govt./official /company Email Ids, delivery is controlled by their respective policies. Registration intimation is also forwarded on registered mobile no. provided by the candidate. In case of wrong / inactive email id provided by the candidate he/she should contact helpdesk no. or email given on the web page.

4. How do I confirm that my application is saved?

The application gets saved only incase of clicking the “Save and NeXT” Button. When you log in again to complete the registration process you will find that your saved data where you lost the connectivity/ aborted the filling of application.

5. After filling up the complete form, I got Blank Screen / Internet got disconnected / My PC closed / hanged / shutdown. Is my application saved / registered?

In such cases Candidate has to log in again and check status of his/her application.

7. I did not receive the acknowledgement / reply to my email communication?

Pease check the correctness of helpdesk email id to which you have communicated or contact help desk.

8. What details should I provide while sending email to helpdesk?

Please do not forget to provide following details while writing to us: (1) REGISTRATION NO. (2) MOBILE NO. (3) DATE OF BIRTH & (4) FULL NAME as entered in application. In case of application failure or any error message, we would like to have the screenshot of the error in JPG, GIF format or as MS Word file. Additionally, you may provide the PC Details including the Operating System (like Windows XP, Vista, Linux etc.) & Internet Browser & version (like Internet Explorer 6.0, Mozilla 3.0, Firefox 3.5 etc.) used.

9. I want to change / correct the details I entered in the Application?

Information provided on "Profile" i.e. first page of the application cannot be corrected once submitted. In order to update the particulars in application go to the relevant page, update information and proceed further by clicking "Save and Next" Button.

10. What is the mode of payment for INDIAN NAVY CIVILIAN ENTRANCE TEST TRADESMAN MATE?

Candidates have an option for making the payment of requisite fee through ONLINE mode only i.e. Net Banking / Debit Card / Credit Card/ UPI. (Excluding Applicable Taxes and Charges)

11. Age. Between 18 and 25 years. Age relaxation to various categories applicable as per relevant Govt orders.

12. What is the Essential Qualifications for the Advertised Post?

10th Standard pass from a recognized Board / Institutions and Certificate from a recognised Industrial Training Institute (ITI).

13. I have Forgotten my Password How can I retrieve it?

Enter your Registration no. and click on "Forgot Password" than Candidate will be required to enter his/her Registration no., Registered mobile no or Registered Email id. Than New password will be generated and forwarded on candidates registered email account only.